



Equipment Rentals & Sales Ltd  
Laser printers, copiers, Mfd and IT equipment

## Privacy & Cookie Policy

Equipment Rentals & Sales operates this website and we are committed to protecting your privacy. This statement sets out how we will treat your personal information.

This privacy statement may be updated periodically and without prior notice to you to reflect changes in our online information practices.

If you have any questions or comments regarding this privacy statement, please submit an Enquiry Form.

### **What information do we collect?**

We will not collect any information about individuals, except where it is specifically and knowingly provided by them. In the majority of cases information will be supplied voluntarily in order to apply for a job with Equipment Rentals & Sales or to place an enquiry with us.

Examples of such information are:

- Your Name
- Your mobile telephone number
- Your email address
- Your occupation

The information collected will be used to send you the information you have requested, to provide information that may be useful to you or to correspond with you regarding your application or query.

We may share non-personal aggregate statistics (group) data about our site visitors' traffic patterns with partners or other parties. However, we do not sell or share any information about individual users.

### **Cookies**

Like many major websites, this website may use 'cookies' which store some information on computers accessing the website. We may use cookies for a variety of purposes. For example, we may use cookies to recognise a computer, which previously visited the website and customise the website according to previous preferences and site behaviour. Cookies may also be used to manage security and store information

about the type of browser being used. With most internet browsers, users can erase cookies from their computer's hard drive, block cookies, or receive a warning before a cookie is stored. However, some parts of the website may not function fully for users that disallow cookies. Further information on deleting or controlling cookies is available at [www.aboutcookies.org](http://www.aboutcookies.org).

### **Security of your personal data**

We will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

We will store all the personal information you provide on our secure password and firewall protected servers.

### **Your rights**

In addition to the company's safeguards, your personal data is protected in the UK by the provisions of the Data Protection Act. This provides, amongst other things, that the data we hold about you will be processed lawfully and fairly. It will be accurate, relevant and not excessive. The information should be kept up to date, where necessary, and not retained for longer than is necessary. All information will be kept securely to prevent unauthorised access by other people.

You may instruct us not to process your personal data for marketing purposes by email at any time.

### **Third party websites**

The website contains links to other websites. We are not responsible for the privacy policies, practices or content of third party websites.

### **Our details**

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